



## CIBC Mutual Funds Tax-Free Savings Account Declaration of Trust CIBC Securities Inc.

CIBC Trust Corporation, a trust company existing under the laws of Canada, agrees to act as trustee for You, the holder named in the Application (as defined below), to establish and operate a CIBC Mutual Funds Tax-Free Savings Account (the "Plan") in accordance with the Income Tax Act (Canada) upon the following terms:

**Some Definitions.** In this declaration of trust, in addition to terms defined elsewhere in it:

"Act" means the *Income Tax Act* (Canada);

"Agent" means CIBC Securities Inc. and/or CIBC, which is an affiliate of the Trustee, and any successor agent;

"Application" means the CIBC Mutual Funds Tax-Free Savings Account Application;

"CIBC" means Canadian Imperial Bank of Commerce unless otherwise stated;

"CIBC Group" means collectively CIBC and its Canadian affiliates that offer deposits, loans, mutual funds, securities trading, portfolio management, investment counseling, mortgages, credit cards, trust services, and insurance and other products or services;

"Common-law Partner" has the meaning set out in the Act;

"Contributions" means contributions of cash or investments to the Plan;

"Declaration" means this CIBC Mutual Funds Tax-Free Savings Account Declaration of Trust. Unless otherwise indicated, any reference to sections, subsections, paragraphs and subparagraphs mean those provisions in the Declaration;

"Distribution" has the meaning set out in subsection 146.2(1) of the Act;

"Estate Representative" means the person or persons who has or have demonstrated, with evidence satisfactory to Us, (which may include letters probate or other court documentation), Your death and that person or those persons is or are the legal representative of Your estate;

"Foreign Denominated Plan Assets" means Plan Assets denominated in a currency other than Canadian dollars;

"Holder" means You and after Your death, the Successor Holder;

"Mutual Funds" means mutual funds offered or made available by CIBC Securities Inc. or any member of the CIBC Group;

"Non-Registered Trust" means the trust under the Declaration if the Minister of National Revenue does not accept the election to register the Plan as a TFSA under the Act;

"Non-TFSA Trust" means a Non-Registered Trust or a Post-Exempt Trust;

"Plan Assets" has the meaning set out in section 2;

"Plan Proceeds" means Plan Assets, less any applicable taxes, interest or penalties that are or may become or have to be withheld or payable under the Tax Laws, less costs of realization and any of Our fees, charges and expenses;

"Post-Exempt Trust" means, after the death of the last Holder, the trust that continues to exist and that is no longer a TFSA after the exemption-end time, as defined in the Act;

"Spouse" means a spouse for the purposes of the Act;

"Successor Holder" means the individual who is the Holder's survivor as defined in subsection 146.2(1) of the Act whom the Holder designates to become and who then becomes the holder (as defined in subsection 146.2(1) of the Act) of the Plan;

"Tax Laws" means the Act and any applicable tax legislation of Your Canadian province or territory of residence, as recorded in Your Application, as amended from time to time on proper notice to Us, provided that if You become a non resident of Canada, "Tax Laws" means the Act;

"Tax-Free Savings Account" or "TFSA" has the meaning set out in the Act, including that it is a "qualifying arrangement" as defined in subsection 146.2(1) of the Act;

"Trustee" means CIBC Trust Corporation and any successor trustee of the Plan;

"We", "Us" and "Our" means CIBC Trust Corporation and, where applicable, the Agent who acts on behalf of the Trustee for certain administrative tasks in respect of the Plan; and

"You", "Your" and "Yours" refer to the individual who has signed the Application and will be the owner of the Plan; (under the Act, known as the "holder" of the Plan) and, after Your death, means the Successor Holder. The individual cannot be a trust or an individual as trustee of a trust.

1. **Registration.** We will file an election with the Minister of National Revenue to register the Plan as a Tax-Free Savings Account under the Tax Laws. Your name, date of birth, Social Insurance Number and any other information required by Canada Revenue Agency that You provide Us must match exactly to what Canada Revenue Agency holds in its records for You, or else the Plan may not be registered and will be a Non-Registered Trust and We are not liable if this happens. See sections 15 and 16 for what happens if this is a Non-Registered Trust. Whether the trust is a Non-Registered Trust shall be determined by Us in Our sole discretion and may occur after the first rejection of registration of the trust as a TFSA by Canada Revenue Agency.
2. **Contributions.** Subject to section 3, We will accept Contributions made by You in accordance with the Act. You will be solely responsible for determining the maximum limits for Contributions in any taxation year as permitted by the Tax Laws. We will hold the Contributions and any investments and income or gains on investments (the "Plan Assets") in trust, to be held, invested and used according to the terms of the Declaration and the Tax Laws. Contributions that exceed the maximum limits as set out under the Tax Laws may trigger tax for which You are responsible. However, We are not responsible for determining or calculating these limits for You.
3. **Investments.** Where the Plan is a Non-TFSA Trust, this section is subject to sections 15 and 16.
  - a. All investment management authority is solely Your responsibility. This means any statutory rules regarding authorized trustee investments or trustee's duty with regard to investment where the trustee is charged with managing the investments, do not apply to this trust.
  - b. We will hold, invest and sell the Plan Assets according to Your instructions in units of Mutual Funds, as We may from time to time permit under the Plan, and/or such other investments as may be made available by Us from time to time under the Plan, collectively "Offered Investments". We may require any instructions to be in writing.
  - c. Certain Offered Investments have restrictions that can affect fulfillment of any withdrawal or transfer request. For example, it may be that they can only be redeemed (sold) and not withdrawn or transferred in kind or, if in a foreign currency, can only be dealt with in that currency.
  - d. With respect to any Offered Investments that may mature or no longer be available or offered as an investment option by Us, if You do not provide instructions as to investment and reinvestment, regardless of Your stated risk profile, We will invest in cash, money market fund or in a cash-equivalent mutual fund offered by a member of the CIBC Group as chosen by Us in Our sole discretion until otherwise directed by

You. We will not be liable for any loss caused by any conversion to cash or units of a mutual fund.

- e. Any cash balance will be held as a deposit with the Trustee or a member of the CIBC Group, payable on demand. The Trustee or the member of the CIBC Group holding the deposit may pay interest on the deposit at a rate and to be credited at a time as it in its sole discretion determines.
  - f. It will be Your responsibility to determine whether any transfer, Contribution or investment is or remains a “qualified investment” and is not a “prohibited investment” for TFSAs pursuant to the Act. The Trustee shall exercise the care, diligence and skill of a reasonably prudent person to minimize the possibility that the Plan holds a non-qualified investment. You are responsible for any taxes, interest and/or penalties imposed on You under the Tax Laws for acquiring or holding either non-qualified investments or prohibited investments, except for taxes, interest and penalties imposed on the Trustee under the Act. Should an investment no longer be a qualified investment for a TFSA under the Act, We may, in our sole discretion, withdraw that investment from the Plan and deliver it to You in kind, or sell it and retain the proceeds in the Plan. We shall determine the fair market value of the investment for tax reporting purposes in such manner as we determine in our sole discretion.
  - g. The Plan will bear any taxes, penalties and/or related interest imposed under the Tax Laws. If the Plan Assets are insufficient to pay any taxes, penalties or related interest incurred, or if taxes, penalties or related interest are imposed after the Plan has ceased to exist, You must pay or reimburse Us directly for any such taxes, penalties or related interest other than for charges, taxes or penalties imposed on the Trustee under the Act.
  - h. We will not be responsible for any loss or tax resulting from the sale or other disposition or any valuation of any investment forming part of the Plan Assets.
  - i. Notwithstanding anything in the Declaration, We may decline to accept any particular Contribution or to make any particular investment, in Our sole discretion for any reason, including if it does not comply with Our administrative requirements or policies in place from time to time. We may also need You to provide supporting documentation as a condition to Our making certain investments for the Plan.
4. **Foreign Denominated Plan Assets.** Where You have chosen Foreign Denominated Plan Assets to be bought, sold or held in the Plan:
- a. Any tax withholding or reporting under Tax Laws in regard to Foreign Denominated Plan Assets will be in Canadian dollars, at the applicable exchange rate. It is Your responsibility to make sure any limits under Tax Laws that apply to You and the Plan are met, including if a transaction involves Foreign Denominated Plan Assets;
  - b. We may transfer assets within the Plan between different currencies in order to administer the Plan, including to prevent debit balances; and
  - c. In connection with any transfer within or from the Plan or any withdrawal or payment of fees and expenses under the Declaration, We may sell and convert between Foreign Denominated Plan Assets of different currencies or between Canadian dollars and Foreign Denominated Plan Assets, at the applicable exchange rate and as provided in subsection 9.f. We will have no liability to You in respect of any sold or converted Plan Assets or for any losses that may result from those sales or conversions.
5. **Your Account and Statements.** We will maintain an account in Your name showing all Contributions, transfers, investments, and withdrawals. We will provide You with

account statements as required under securities regulations. We will make returns and file reports as may be required from time to time by the Tax Laws.

6. **Management and Ownership.** We may hold any investment in Our own name, in the name of Our nominee or Agent, in bearer form or in another name or form, or with any custodian, clearing corporation or depository as We may determine. We may generally exercise the power of an owner with respect to the Plan Assets, including the right to vote or give proxies to vote, however, We may decline to act or as a condition to acting may require You to sign documents related to subscriptions, voting, proxies or other corporate actions, as We in Our sole discretion determine and We will have no liability for acting or declining to act. We may sell Plan Assets to pay any assessments, taxes or charges in connection with Your or the Plan's liability. In exercising Our rights and carrying out Our responsibilities, We may employ agents and advisors, including legal counsel, and may act or not act on the advice or information of any agent or advisor.
  7. **Withdrawals and Excess Contributions.** You may, by written instructions or by other manner of communication acceptable to Us, request that We make a Distribution to You of all or any part of the Plan Assets. Where permitted by the Act, You may direct Us in writing to make a Distribution to You from the Plan an amount to reduce the tax that would otherwise be payable by You under s. 207.02 or 207.03 of the Act. We are not responsible for determining the amount to be distributed from the Plan.
  8. **Transfers (on Relationship Breakdown or Otherwise).** Subject to any reasonable requirements We impose, You may direct Us in writing to transfer all or any part of the Plan Proceeds, to another TFSA under which:
    - a. You are the holder of the TSFA as defined in the Act; or
    - b. Your Spouse, former Spouse, Common-law Partner or former Common-law Partner, from whom You are living separate and apart, is the holder of the TFSA as defined in the Act and the transfer is made under a decree, order or judgment of a competent tribunal, or under a written separation agreement, relating to a division of property between You and Your Spouse/Common-law Partner or former Spouse/Common-law Partner in settlement of rights arising out of, or on the breakdown of, Your marriage or common-law partnership. Both You and Your Spouse/Common-law Partner or former Spouse/Common-law Partner must be alive at the time of the transfer for Us to complete it,
- These transfers must constitute a qualifying transfer as defined under the Act and will take effect in accordance with the Tax Laws and any other applicable law and within a reasonable time after any required forms have been completed. Subject to section 9, You may specify in writing which Plan Assets You wish Us to transfer in kind or sell.
9. **Payments, Transfers and Asset Liquidation Generally.** The following applies to any withdrawals, transfers or any other payments required under the Declaration including fees and expenses under section 21, all referred to in this section as “Payment” or “Payments”, and any other time assets are liquidated:
    - a. It is solely Your responsibility to ensure that there is sufficient cash in the Plan to make Payments. We are not required to make any Payment in kind;
    - b. In order to make any Payment, to the extent We deem appropriate, We may, without notice to You, sell all or convert part of any of the Plan Assets at the price or prices as We, in Our sole discretion, may determine, and We will deduct any applicable fees and expenses. We will have no liability to You in respect of any sold or converted Plan Assets or for any losses that may result from those sales or conversions;

- c. We will withhold and remit any income taxes as required;
  - d. A Payment or asset liquidation will only take effect in accordance with the Tax Laws and any other applicable law. No withdrawal or transfer will be made until all liabilities (including for all fees, charges and taxes) have been paid or provided for;
  - e. In connection with any Payment or asset liquidation, We may, without notice to You, sell and convert between Foreign Denominated Plan Assets of different currencies or between Canadian dollars and Foreign Denominated Plan Assets, at the applicable exchange rate. We will have no liability to You in respect of any sold or converted Plan Assets or for any losses that may result from those sales or conversions;
  - f. Any exchange required between Canadian and foreign currency will be carried out by CIBC or a member or associate of the CIBC Group (any of which is referred to in this paragraph as "CIBC"). In performing any actual currency conversion in or for the Plan, CIBC will act as principal in buying and selling currency from and to You and CIBC will earn spread-based revenue determined by the difference between the rates at which CIBC buys and sells the currency, the rates determined by CIBC in its sole discretion at the time of the buy and sell without having to obtain rates that limit the spread-based revenue. The spread-based revenue will be in addition to any commission, fee or revenue otherwise payable by You
    - i. to CIBC on the transaction giving rise to the conversion of currency.
    - ii. on the payment out or on the account or otherwise payable to the Trustee or Agent;
  - g. We will be discharged from all further duties and liabilities in respect of any Payment of Plan Assets;
  - h. We are not required to make a Payment from the Plan at any time if We determine that We may suffer legal and/or reputational risk, or that We may be in violation of any law, rule, regulation, agreement or internal policy applicable to us. Without limiting the generality of the previous statement, this includes the *Special Economic Measures Act* (Canada), or any other regulatory sanctions.
10. **Payment on Death.** On Your death, We will pay the Plan Proceeds to the Estate Representative and not in accordance with any designation of successor holder or other beneficiary unless the designation of successor holder or other beneficiary is effective in Your jurisdiction as of the date of Your death, such that a TFSA or proceeds of a TFSA can pass outside of Your estate. Sections 11 through 14 are subject to this provision.
11. **Designation of Successor Holder or Other Beneficiary.** The following applies with respect to designation of a successor holder or other beneficiary on Your Death and is subject to section 10:
- a. A successor holder or other beneficiary may be designated in accordance with this paragraph with respect to entitlement to the Plan or the Plan Proceeds after Your death.
    - i. Spouse/Common-law Partner Successor Holder: You may designate Your surviving Spouse/Common-law Partner as the successor holder of the Plan after Your death, however, if the Plan becomes a Post-Exempt Trust, a designated successor holder cannot become a successor holder, but can only receive the Plan Proceeds as beneficiary;
    - ii. Beneficiary of Lump Sum: Alternatively, You may designate one or more persons ("Beneficiary" or "Beneficiaries") to receive the Plan Proceeds in a lump sum payment.
  - b. You understand that if You designated Your Spouse or Common-law Partner as the Successor Holder and You designated one or more Beneficiaries under paragraph 11 (a)(ii) above, that beneficiary designation will only be effective if Your Spouse or Common-law Partner predeceases You, disclaims or is not Your Spouse or Common-law Partner on the date of Your death.
  - c. A designation may be made, changed or revoked by an "Instrument" which means a Will or a written instrument in a form acceptable to Us which adequately identifies the Plan and is signed by and dated by You.
  - d. To the extent We offer electronic beneficiary designation, in order for You to provide Us with an Instrument electronically, You must use the electronic system for beneficiary designation provided by Us.
  - e. If an Instrument specifically designates a Spouse/Common-law Partner as successor holder and also designates a beneficiary other than a successor holder, the designation of successor holder will govern unless the Instrument explicitly provides otherwise.
  - f. By designating a beneficiary or successor holder or not making a designation, You are deciding how the Plan Proceeds are dealt with on Your death. This should be done as part of Your estate planning, with appropriate legal and tax advice. If You designate a charity as a beneficiary, it must be incorporated. If You designate an entity that is not an individual or a corporation as Your beneficiary, that part of Your designation will be considered invalid and treated as not having been made by You.
  - g. It is not Our responsibility, but is Your own responsibility,
    - i. to make sure any successor holder or other beneficiary designation or other testamentary disposition reflects Your intentions from time to time, including if there is any change in Your status as a Spouse/Common-law Partner or the death or birth of any person You intend to designate as a successor holder or other beneficiary;
    - ii. to inform any person You may have designated as successor holder, that the right to become a successor holder is no longer available if the Plan is a Post-Exempt Trust, as provided in subsection 15.b); and
    - iii. to inform any Beneficiary, or TFSA Benefit Trustee, or Minor's Trustee, both as defined below, designated successor holder or any person whom you may wish to appoint as Your estate representative of the terms of any designation or other testamentary disposition regarding the Plan. It is that person's responsibility to contact Us and provide Us with required information and documentation in order to access the Plan or Plan Proceeds; We are under no obligation to seek out that person during your lifetime or, after Your death. While We may choose to access the court after We have notice of Your death as set out in section 17, We are under no obligation to do that.
  - h. We are not required to follow any trust intention or trust interest regarding any beneficiary designation You make, whether express or implied or deemed at law and whether or not You tell us about it. We are explicitly exonerated from and not liable for any claim You or the beneficiary or purported beneficiary of a trust intention or trust interest may make, and this includes Your Estate Representative. This exoneration and exemption from liability is binding on Your estate, Estate Representative and any beneficiary or purported beneficiary of any such trust.

12. **Death of Holder.** The following applies on Your Death and is subject to section 10:
- a. No transfers or Contributions are allowed into the Plan after Your death.
  - b. We will pay the Plan Proceeds in accordance with the latest dated Instrument We have notice of in Our records upon receiving satisfactory evidence of Your death and any other documents that We may require.
  - c. We may delay payment or the disposition of Plan Assets and distribution of Plan Proceeds for any period We may determine in Our absolute discretion if We believe that a delay is required or advisable to determine the proper recipient of the Plan Proceeds or under any applicable law. We will not be liable for any loss caused by a delay.
  - d. If We receive more than one Instrument or evidence of it, satisfactory to Us in Our sole discretion, We are entitled to pay the Plan Proceeds in accordance with the Instrument having the most recent execution date.
  - e. A designated successor holder or other Beneficiary who disclaims or at law is treated as having disclaimed the interest in the Plan arising on Your death will be deemed to have predeceased You.
  - f. If You elected (designated) Your Spouse/Common-law Partner as the successor holder, this election will only be effective if Your Spouse/Common-law Partner
    - i. has not predeceased You; and
    - ii. has not disclaimed or released the right to become the successor holder; and
    - iii. was Your Spouse/Common-law Partner on the date of Your death;
  - g. If the Plan has become a Post-Exempt Trust a designation of successor holder or common-law partner described in paragraph 11.a.i will be deemed to be a beneficiary designation to Your Spouse/Common-law Partner of all of the Plan Proceeds and not a successor holder election.
  - h. Unless otherwise provided in the Instrument:
    - i. if there is no effective designation of successor holder, if more than one Beneficiary is designated on the Instrument:
      1. the Plan Proceeds will be divided among those of the Beneficiaries who survive You, in the percentage share specified by You (if the percentage was unclear or not specified, the Plan Proceeds will be divided equally);
      2. should any Beneficiary predecease You, the percentage share of the deceased Beneficiary will be divided equally among the Beneficiaries who survive You; and
      3. if only one of the Beneficiaries survives You, that Beneficiary will receive the entire Plan Proceeds; and
    - ii. if there is no effective successor holder designation and if no Beneficiary is designated or all designated Beneficiaries die before You, the Plan Proceeds will be paid to the Estate Representative.
  - i. We will continue to hold the Plan Assets invested until We receive an instruction from the person or, if there is more than one entitled person, instruction from all persons entitled to the Plan Assets to dispose of the Plan Assets subject to proof, to Our satisfaction, of that person's or those persons' entitlement and subject to the following:
    - i. if the entitled person is the designated successor holder, subject to that person completing the necessary documents and procedures, We will change the name of the holder of the Plan to the name of that person;
  - ii. If the entitled person is the Estate Representative, on the Estate Representative's direction to pay the Plan Proceeds, We will pay the Plan Proceeds as directed;
  - iii. If the entitled person is a sole Beneficiary, on the sole Beneficiary's direction to pay the Plan Proceeds, We will pay the Plan Proceeds as directed; and
  - iv. If the persons entitled are multiple Beneficiaries, upon the direction of all Beneficiaries to pay the Plan Proceeds, We will pay the Plan Proceeds as directed; however, if We have not received direction from each Beneficiary as to how to pay the Plan Proceeds to which that Beneficiary is entitled, or there are, in Our view conflicting directions We cannot reconcile, We will convert the Plan Assets to Canadian cash and pay the proportional entitlement of the Plan Proceeds as directed by each Beneficiary who has given Us a satisfactory direction and hold the remaining balance in cash. We shall have no liability for converting to or holding as Canadian cash under this section, including any losses, expenses or taxes any Beneficiary or any other person incurs as a consequence of that conversion. For each Beneficiary from whom we have not obtained directions, We will be entitled to exercise Our discretion to pay the share of that Beneficiary into court in accordance with section 17.
  - j. We will only change the name of the Plan into the name of the designated successor holder or make payments from the Plan to the designated successor holder or pay the Plan Proceeds to the Beneficiary or Beneficiaries or the Estate Representative, as applicable, if We receive satisfactory evidence of death and any other documents or information We may require. Without limitation this means We may require
    - i. letters probate or similar documents in order to establish that You did not subsequently revoke or amend the designation of successor holder or Beneficiary in those documents;
    - ii. certain information from the designated successor holder and proof satisfactory to Us that the designated successor holder was Your Spouse/Common-law Partner at the time of Your death, among other things, in order for the designation of successor holder to be effective; and
    - iii. certain identification and other information from or about anyone before taking over as successor holder or receiving Plan Proceeds.
  - k. All amounts referred to in section 21 will be deducted before any distribution is made. We will be fully discharged once We make any transfers or payments, including if the payment is made to a Minor's Trustee or TFSA Benefit Trustee, both as defined below, or change the name of the Plan into name of the designated successor holder, as applicable, and even though any beneficiary designation made by You may be invalid as a testamentary instrument.
13. **Minor Designated as Beneficiary.** Subject to section 10: If You designate a trustee for a minor, absent any other specific terms in the Instrument regarding holding, investing, distributing and succession of trustee, You are directing Us to pay the minor's share of the Plan Proceeds (the "Minor's Share") to the person or persons You are naming on the Instrument as the trustee for the minor (the "Minor's Trustee") to hold until the minor reaches the age of majority at which time the Minor's Trustee is to pay the Minor's Share to the minor. However, if you designate a

Minor's Trustee, should the Minor's Trustee not survive You or should they be unwilling or unable to receive the Minor's Share in trust, You direct Us to pay the Minor's Share to the parent(s) or guardian(s) of the property of the minor if permitted by the applicable provincial legislation or if not permitted, to the applicable provincial official or into court as the case may be.

You understand that:

- a. payment of the Plan Proceeds to the Minor's Trustee constitutes a sufficient discharge to Us and We have no duty or responsibility to see to the application of the Plan Proceeds in accordance with any trust provisions in the Instrument or otherwise at law;
- b. as a consequence of this designation, the minor will be entitled to claim and use the Minor's Share once he or she becomes an adult;
- c. it is Our recommendation and that of the Agent, that if You wish to designate a minor, You do not use a designation form but instead, that You set up a trust for the minor under Your Will or a formal beneficiary designation trust. You also understand that a properly-drafted Will or trust would provide detailed instructions to the trustee(s) under the Will or trust, including with regards to permitted investments and the trustee's powers (for example, if needed, to advance funds to the minor before he or she becomes an adult). Without these instructions, the Minor's Trustee may be restricted in the types of investments that may be made and will be governed by trust legislation, which may be inflexible;
- d. We recommend that You obtain independent legal advice in respect of the effects of designating a minor or a Minor's Trustee; and
- e. You indemnify, save harmless, release and discharge Us and the Agent for and from, any claims, expenses and/or losses that may arise or be incurred as a result of You designating a minor or a Minor's Trustee.

14. **TFSA Benefit Trustee.** Subject to section 10 : If You designate trustee(s) as or for the Beneficiary of the Plan, You are directing Us to pay the Plan Proceeds to the trustee(s) ("TFSA Benefit Trustee") to hold and distribute in accordance with the governing trust provisions contained in the Instrument. You understand that:

- a. payment of the Plan Proceeds to the TFSA Benefit Trustee constitutes a sufficient discharge to Us and We have no duty or responsibility to see to the application of the Plan Proceeds in accordance with any trust provisions in the Instrument or otherwise at law;
- b. We recommend that You obtain independent legal advice in respect of the validity and effect of designating the TFSA Benefit Trustee as or for the Beneficiary; and
- c. You indemnify, save harmless, release and discharge Us and the Agent for and from, any claims, expenses and/or losses which may arise or be incurred as a result of You designating the TFSA Benefit Trustee.

15. **Non-TFSA Trust.** If the trust under the Declaration is a Non-TFSA Trust, the following apply:

- a. All references in the Declaration and the Application to "Plan", shall mean "Non-Registered Trust" or "Post-Exempt Trust", as applicable, and,
  - i. for a Non-Registered Trust, any reference to the trust being or having the attributes as a TFSA is to be disregarded including the provisions regarding designation of a successor holder or other beneficiary;
  - ii. for a Post-Exempt Trust, any reference to the trust being or having the attributes as a TFSA is to be disregarded other than that the beneficiary designation provisions will continue to apply subject to subsection 15(b); and

iii. to the extent necessary, the term "Plan" shall be read as "trust";

- b. If the Plan is a Post-Exempt Trust, a designated successor holder cannot become a successor holder, but an election (designation) of a successor holder will be deemed to be a designation to a Beneficiary to receive all of the Plan Proceeds, subject to section 10.
- c. The Trustee shall make the necessary filings and payment of tax as required from time to time under the Act and shall be entitled to charge the costs of doing so as well as a Non-TFSA Trust administration fee as expenses under section 21.
- d. Notwithstanding section 3, upon determining this is or is about to become a Non-TFSA Trust, as soon as administratively possible, the Agent will convert the Plan Assets to cash, which will be Canadian dollars regardless of the currency the investments were in previously, and the Trustee will hold them in cash or in a Canadian dollar money market fund offered by a member of the CIBC Group, as chosen by the Agent from time to time.
- e. For Post-Exempt Trusts, We may, in our sole discretion, determine to open a different account for this inter vivos trust with the Agent or any member of the CIBC Group on terms We determine are reasonable and transfer the assets from the original Plan account with the Agent into the new account. Any cash in the different account for a Post-Exempt Trust will not be held as a deposit. We may invest the cash and pay interest on it at a rate or no rate as We determine, and to be credited at a time as We in Our sole discretion determine, regardless of how much of a return We make on the investment. We may keep the spread between the return We make from the investment and the amount of interest, if any, We pay on the cash. The terms of the Declaration as they apply to Post-Exempt Trusts will continue to apply to the different account.

16. **Terminating the Plan.**

- a. You may terminate the Plan by giving Us written notice.
- b. We may terminate the Plan at any time without notice.
- c. If We determine that:
  - i. the Plan contains a zero balance or a small amount and has remained at a zero balance or below that small amount level for a period of time, that small amount and period as determined by Us in Our sole discretion;
  - ii. the Plan is a Non-Registered Trust; or
  - iii. You or We have terminated the Plan or the Agent has terminated Your account with the Agent, but You have not directed a withdrawal or transfer of all of the Plan Proceeds,

We may liquidate any investments and convert any Foreign Denominated Plan Assets to Canadian cash, if denominated in foreign currency. We may close the Plan and at Our option and in Our sole discretion, either mail to You at the address on record for You as provided for in subsection 26.b) a cheque payable to You for the Plan Proceeds, or deposit the Plan Proceeds to an account in Your name alone at a member of the CIBC Group.

- d. We shall have no liability for closing the Plan and applying the Plan Proceeds under this section, including any losses, expenses or taxes You or any other person incurs as a consequence of the payment.
- e. Any termination will not affect the liabilities or obligations under the Declaration incurred prior to the termination and provisions regarding liability, limitation of liability and indemnity will survive termination of the Plan.

**17. Access to the Court.** If there is a dispute or conflict about:

- a. not making any payment or transfer from the Plan as set out in subparagraph 9(h);
- b. who is legally authorized to instruct on or entitled to the Plan and direct payment of Plan Proceeds during Your life or to apply for and accept payment of Plan Proceeds on Your death; or
- c. in Our view, a failure of persons entitled on Your death to properly instruct Us regarding payment of Plan Proceeds,

We are entitled to either apply to the courts for directions or pay the Plan Proceeds or portion of Plan Proceeds into court, which payment shall be in Canadian dollars, and be discharged on that payment, and, in any such case, fully recover any legal costs We incur in this regard in accordance with section 21. This is in addition to any right at law of a trustee to pay trust assets into court.

**18. Proof of Age.** Your statement of Your date of birth in Your Application will be deemed to be a certification of Your age and Your undertaking to provide any further evidence or proof of age that may be required for the purpose of determining Your eligibility to establish the Plan. The Plan will not be considered a TFSA unless You are at least 18 years of age when You entered into the Plan.

**19. Delegation by Trustee.** You authorize Us to delegate to the Agent and any others, the performance of administrative, custodial and any other duties relating to the Plan as We may determine appropriate from time to time. We will, however, bear ultimate responsibility for the administration of the Plan in accordance with the Declaration and Tax Laws. You acknowledge that We may pay the Agent all or any portion of Our fees that We are paid under the Declaration, and other amounts which may include fees We pay the Agent arising from deposits referred to in subsection 3.e) or cash referred to in subsection 15.d) We may reimburse the Agent for its out-of-pocket expenses in performing its delegated duties. The Agent may reimburse Us or a member of the CIBC Group costs that We or they incur to insure the deposits referred to in 3.e) as required under the Canada Deposit Insurance Corporation Act.

You acknowledge and agree that all protections, limitations of liability and indemnifications given to Us under the Declaration are also given to and are for the benefit of the Agent.

**20. Delegation by You.** You may, by way of a duly executed power of attorney, in a form acceptable to Us, appoint an agent to give investment instructions, or otherwise deal with the Plan as Your agent, however We reserve the right to require proof satisfactory to Us, including requiring court documentation to that effect of the agent's authority, including with respect to any specific transaction, and also to refuse to deal with Your agent. You release Us from any claim or liability when acting upon the instructions of Your agent. Unless Your power of attorney specifically states otherwise, (Your agent appointed under the power of attorney may provide Us and the Agent with information necessary for the "Know Your Client" regime under securities regulation and We may rely on that information).

**21. Our Fees and Expenses.** We are entitled to receive and may charge against the Plan reasonable fees and other charges specifically referred to in the Declaration and any other published fees and charges that We establish from time to time in conjunction with the Agent. We will give You notice of a change in the amount of any published fees as required by securities regulation. We are also entitled to reimbursement for all taxes, penalties and interest, legal fees and for all other costs and out-of-pocket expenses incurred by Us or the Agent in connection with the Plan other than for charges, taxes or penalties imposed on the Trustee under the Act. Without limiting the generality of the previous statement, We are specifically entitled to recover any legal fees and expenses incurred by Us or the Agent in connection with

any dispute or uncertainty arising

- a. as a result of not making any Payment from the Plan as set out in subsection 9(h)
- b. during Your lifetime or after Your death, regarding who is legally authorized to instruct on the Plan or direct payment of Plan Proceeds;
- c. as a result of any beneficiary designation or other testamentary disposition made by You either on the Plan or otherwise;
- d. out of a third-party demand made upon the Plan; or
- e. Your or any other person's interest or alleged interest in the Plan, including any issues involving marriage or common-law partnership breakdown.

Unless otherwise permitted by Us, fees, expenses, and reimbursements will be charged in Canadian dollars only.

**22. Fees and other Benefits to Members of CIBC Group and Affiliates.** You acknowledge that the Agent and other members of the CIBC Group and affiliates may earn management and other fees, commissions, and spreads or other benefits with respect to the Mutual Funds and any other investments held in or services provided to the Plan, including on any cash balance held as a deposit and any benefits described in the financial statements of the Mutual Funds and other investments. They and We shall not be required to account for, or to give up, any such benefit.

**23. Our Liability and Your Indemnity.**

- a. We are entitled to act upon any instrument, certificate, notice or other writing believed by Us to be genuine and properly signed or presented. When the Plan is terminated and all of the Plan Proceeds are paid out, We will be released and discharged from any further responsibility or obligation in connection with the Plan. Other than for charges, taxes or penalties imposed on the Trustee under the Act, We will not be liable for or in respect of any tax, penalty, interest, loss or damages suffered or incurred by the Plan, You or any other person in connection with the Plan, as a result of:
  - i. the acquisition, holding or transfer of any investment, or as a result of payments out of the Plan, made in accordance with instructions given to Us or pursuant to any direction by You to terminate the Plan;
  - ii. as a result of Us acting or declining to act in accordance with instructions given to Us; or
  - iii. otherwise in accordance with the terms of the Declaration, unless caused by Our gross negligence, bad faith or wilful misconduct; or in Quebec, unless caused by Our intentional or gross fault. Without limiting the generality of that statement, You will have no claim whatsoever against Us in relation to any losses, diminution, damages, charges, costs, taxes, assessments, levies, interest, demands, fines, claims, penalties, fees or expenses incurred directly or indirectly with respect to the administration or trusteeship of the Plan or the Plan Assets ("Liabilities"), except Liabilities directly caused by Our gross negligence, bad faith or wilful misconduct, or in Quebec, unless caused by Our intentional or gross fault. You specifically acknowledge that We will not be responsible for Liabilities caused by any action or inaction of the Trustee or the Agent in each one's personal capacity.
- b. The Trustee and the Agent shall have only the obligations and liabilities provided in the Declaration and for greater certainty, shall not have any of the duties, obligations, or liabilities of an administrator of the property of others within the meaning of the Civil Code of Quebec.
- c. You, Your heirs and Estate Representative and each

beneficiary under the Plan agree to and by this Declaration do indemnify and save harmless Us, Our associates and affiliates and each of Our and their respective directors, officers, custodians, agents (including the Agent) and employees from and against all Liabilities of any nature whatsoever (including all expenses reasonably incurred in Our or their defence) which may at any time be incurred by any of Us or them, or be brought against any of Us or them by any person, regulatory authority or government authority, and which may in any way whatsoever arise out of or be connected in any way with the Plan. (This indemnity does not apply with respect to charges, taxes or penalties imposed solely on the Trustee under the Act.) If We or any of them are entitled to and make any claim under this indemnity, We may pay the claim from the Plan Assets. If the Plan Assets are insufficient to cover the claim, or if the claim is made after the Plan has ceased to exist, You agree to personally pay the amount of the claim and We may apply monies held for You in any other account with any member of the CIBC Group, including the Agent, other than a registered retirement savings plan or registered retirement income fund, to eliminate or reduce the claim.

d. The provisions of this section 23 shall survive the termination of the Plan.

24. **Replacement of Trustee.** We may retire as trustee of the Plan upon sending You sixty (60) days prior notice, provided that a successor trustee has been appointed in writing by the Agent and the successor trustee has accepted the appointment. We will transfer all records and investments of the Plan to the successor trustee immediately upon retirement. Any trust company resulting from a merger, amalgamation or continuation to which We are party, or succeeding to substantially all of Our TFSA trusteeship business (whether by sale of the business or otherwise), will, if authorized, become the successor trustee of the Plan without further act or formality.

25. **Amendments.** We may propose to change, either permanently or temporarily, any term of the Declaration (including fees, charges or other amounts required to be paid by You under the Declaration) or replace the Declaration with another declaration, at any time. We will give You written notice of a proposed change and any other information required by law, at least 30 days before the change is stated to come into effect in the notice in accordance with sub section 26(b), the "Notice to You" provision. You may refuse the change by terminating the Plan without cost, penalty or cancellation indemnity (other than taxes or penalties imposed under the Tax Laws or by any third party as a result of your termination of the Plan, which will remain Your responsibility) by notifying Us within 30 days of the effective date of the change. You can obtain a copy of the current Declaration by contacting CIBC Securities Inc. at 1-800-465-3863.

26. **Notice.**

a. **Notice By You:** Any notice or instructions given by You to Us shall be given by personal delivery or by mail (postage prepaid) to the Trustee, care of, CIBC Securities Inc. at this address: CIBC Wealth Management, 5650 Yonge St., 22nd Floor, Toronto, Ontario M2M 4G3 or at another address that We may from time to time specify in writing. The notice or instruction shall be deemed to have been given on the day that it is actually delivered to or received by Us.

b. **Notice To You:** We can communicate with You about the Plan in any manner permitted by law, including (as applicable), by mail, telephone, fax, email or other electronic means at any address or number You provide or any other relevant channels (including banking centre, website or mobile app notices), and You agree that We may send You confidential information by these means. We will consider that You have received written communications as follows

(whether You actually receive them or not):

- i. if We send the communication by prepaid mail, on the third business day after the date on the postmark;
- ii. in any other case, on the day the communication or notice is displayed or provided to You. We may contact You outside of business hours for time-sensitive matters. You are responsible for making sure We have Your current address. If something We send You cannot be delivered and is returned to Us, We will not send anything else until You give us a current address.

c. **Notice to Us by Third Parties:** While any legal notice or document issued by a third party in respect of the Plan will be effectively served if served on Us at the address in subsection 26 a), service may be accepted, at Our discretion, at any location of the Trustee or Agent or CIBC or any member of the CIBC Group. If any expenses are incurred in responding to any third party legal notice or document, such expenses may be charged to the Plan as out of pocket expenses under section 21. We may, but are not required to, notify You of the receipt of any legal notice or document before We comply with it. We may serve You with any legal notice or document by mailing it to You by ordinary mail in accordance with subsection 26 b). Any payment made by Us to a third party claimant under any legal process, if the payment is made in good faith, is a discharge of Our obligations under this Declaration and with respect to the Plan, to the extent of the amount paid.

27. **Collection, Use and Disclosure of Information.** You consent to the collection, use and sharing of Your personal information as described in CIBC's privacy policy, Your Privacy is Protected. This includes sharing information about you within the CIBC Group, and with the Agent, credit bureaus, government institutions or registries, mutual fund companies and other issuers, regulators and self-regulatory organizations, other financial institutions, any references You give us, and others as may be needed for:

- (i) identifying You,
- (ii) qualifying You (or someone You are providing a guarantee for) for products and services;
- (iii) confirming information You give Us;
- (iv) protecting You and CIBC from errors and criminal activity;
- (v) facilitating tax and other reporting;
- (vi) fulfilling legal and regulatory responsibilities; and
- (vii) marketing products and services of CIBC, any CIBC partner program or other third parties.

We may contact You for any of these purposes at the numbers and addresses you have provided to us, including by automatic dialing-announcing device. If You no longer want to receive marketing from CIBC, You may contact CIBC at 1-800-465-CIBC (2422) at any time. You will not be refused products or services just because You choose not to receive marketing.

Upon your death, we may share information (including beneficiary information) with (i) your Estate Representative, and/or (ii) the designated beneficiary(ies), where reasonably necessary to administer Your estate or the Plan.

**CIBC's privacy policy is available at any banking centre or [www.cibc.com](http://www.cibc.com). This policy may be updated from time to time. CIBC will post the most up-to-date policy on the CIBC website.**

28. **Electronic writing and signature.** Where writing or signature are required, in Our sole discretion and subject to applicable law, these may be in electronic form.

29. **Reference to Statutes.** All references in the Declaration to any statute, regulation or any provision of them will mean the statute, regulation or provision as it may be re-enacted or replaced from time to time. If any provision of the Act which is referred to in the Declaration is

renumbered because of an amendment to the Act, then the reference in the Declaration is considered to be a reference to the renumbered provision.

30. **Binding.** The terms and conditions of the Declaration will be binding upon Your heirs and Estate Representative and upon Our successors and assigns. However, if the Plan or the Plan Assets are transferred to a successor trustee, then the terms of that successor trustee's declaration of trust will govern from then on.
31. **Governing Law.** The Declaration will be construed, administered and enforced in accordance with the laws of the Canadian province or territory in which You live, or if You do not live in Canada, with the laws of Ontario.
32. **Exclusive Benefit of You.**
  - a. The Plan must be maintained for Your exclusive benefit.
  - b. Prior to Your death, no one other than You or Us shall have rights under the Plan relating to the amount and timing of distributions and investing of funds in the Plan.
  - c. No one other than You may make contributions to the Plan.
  - d. Subject to the terms of this Declaration, when directed to do so by You, We will transfer all or any part of the property held in the Plan (or an amount equal to its value) to another TFSA of Yours)
  - e. Notwithstanding subsections 32 a), b) and d), You may, only with the written consent of the Agent, obtained in advance, use Your interest in the Plan as security for a loan or other indebtedness if the conditions of subsection 146.2(4) of the Act are met.
33. **Borrowing.** The trust that forms the Plan is prohibited from borrowing money or other property for the purposes of the Plan.
34. **Quebec only.**
  - a. You confirm that You have requested that this document, and any other documents relating to it, be in English. Vous reconnaissez avoir exigé que ce document, ainsi que tout document s'y rattachant, soient rédigés en langue anglaise.
  - b. For purposes other than the Act, to extent this arrangement is found not to be a trust under the Civil Code of Quebec, it forms a contract between You and Us.